

2024 Tree Location: _____ (Determined by Committee)

FOR OFFICE USE ONLY
Date received: _____
Date assigned: _____
Sign made: _____

Sponsor Information

Please provide information including full address and phone number

Name: _____
 Address: _____
 Phone: _____
 E-Mail: _____

By returning this form, you are agreeing to follow all of the tree program rules (see enclosed).

TREE CHARGE: \$70

PLEASE MAKE CHECK OR MONEY ORDER (*NO CASH*) PAYABLE TO **PEKIN WINTER WONDERLAND**

Mail payment to:
Pekin Park District
Attn: Recreation Dept.
1701 Court St
Pekin, IL 61554

SAMPLE OF SIGN LAYOUT

HEADER – SELECT ONE	IN LOVING MEMORY OF or SEASONS GREETINGS LINE 1 (18 letters or spaces) LINE 2 (18 letters or spaces) LINE 3 (18 letters or spaces) LINE 4 (18 letters or spaces)
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TO CREATE A NEW SIGN

Begin by circling your choice for the header. After that, there are up to (4) lines available with (18) letters or spaces per line, **THIS INCLUDES ", " ." OR ANY OTHER SYMBOL. PRINT LEGIBLY**

Header:	IN LOVING MEMORY OF or SEASONS GREETINGS please circle one
Line 1:	_____
Line 2:	_____
Line 3:	_____
Line 4:	_____

You may request a tree location, indicate below where you would like to be located. It will be granted if available.

ONCE YOUR SIGN IS PLACED AT A TREE LOCATION IT WILL NOT BE MOVED

- _____ 1. Pavilion Dr. East Side - includes Pavilion Dr, Kiddie Korral, and Pekin Park Police Headquarters areas
- _____ 2. Pavilion Dr. West Side
- _____ 3. Gazebo
- _____ 4. Coal Car Dr.
- _____ 5. Redbud Dr.
- _____ 6. Royal Ave. - from Pavilion Dr. to the Royal Avenue Shelter
- _____ 7. 14th Street - West Side by Miller Center
- _____ 8. Triangle Area - area around Dirksen Statue: (part of Royal Ave., Pavilion Dr., and 14th Street)
- _____ 9. Flag Area - along the sidewalk on the north-east side of the Pavilion
- _____ 10. Lagoon South - along the sidewalk on the south end of the Lagoon
- _____ 11. Courthouse Square - limited number of trees.

IMPORTANT

THIS PAGE IS FOR YOUR RECORDS

RULES REGARDING TREES

Please remember these trees are out in the elements and are subject to weather and wildlife. To maintain an environmentally safe display, a consistent lighting theme, and keep utility costs to a minimum so the committee may continue to offer this cherished tradition at an affordable price, please abide with the following guidelines:

- NO ADDITIONAL LIGHTS OR MOTORIZED ORNAMENTS ARE PERMITTED.
- NO USE OF TINSEL (ICICLES), GARLAND & RIBBONS, GLASS OR BREAKABLE ORNAMENTS.
- NO EDIBLE DECORATIONS.

If the above items are found on a tree they will be removed and disposed of. NO REIMBURSEMENTS WILL BE GIVEN.

DO NOT decorate a tree without your sign or confirmation of tree location from the tree committee.

DO NOT REMOVE SIGNS - IF YOU HAVE A QUESTION REGARDING YOUR SIGN, PLEASE CONTACT US.

For all inquiries, please contact 309-347-7275

PLEASE REMEMBER THESE TREES ARE A PRODUCT OF NATURE AND NOT ALL TREES WILL BE PERFECT. PLEASE RESPECT THE PURPOSE OF THIS PROGRAM BY NOT REQUESTING SIGNS BE MOVED TO ANOTHER LOCATION. EVEN THE LESS ATTRACTIVE TREES NEED LOVE.

If you choose to put decorations on your tree, please check on your tree. Ornaments can and will fall off and we will not be responsible to put them back on or check for damages.

ALL DECORATIONS MUST BE REMOVED NO LATER THAN JANUARY 6th 2025.

Any decorations left on the trees after the above date will be disposed of and you will be removed from the winter wonderland tree sponsor program for the next year.

If you requested a tree location, your request will be granted if space is available and you returned a completed form by the due date. **REMEMBER, ONCE YOUR SIGN IS PLACED AT A TREE LOCATION IT WILL NOT BE MOVED.**

If your check is returned, you will be responsible for the cost of the tree and any fees incurred by Pekin Winter Wonderland.

BREAKING ONE OF THE ABOVE RULES COULD RESULT IN DISMISSAL FROM THE TREE SPONSOR PROGRAM BY THE WINTER WONDERLAND COMMITTEE.

NOTE: The Winter Wonderland Committee asks that you respect all park employees as they try to put these trees out for us, decorate them with lights and display your signs. They are doing this in addition to all their normal duties. We as a committee cannot allow park employees to be disrespected and any such disrespect will result in removal from the tree sponsorship program.